## COUNTY OF SULLIVAN INDUSTRIAL DEVELOPMENT AGENCY

FINANCIAL STATEMENTS

DECEMBER 31, 2014

# TABLE OF CONTENTS

	<b>PAGE</b>
Independent Auditors' Report	1
Management's Discussion and Analysis	4
Statement of Net Position Statement of Revenues, Expenses and	8
Changes in Fund Net Position	10
Statement of Cash Flows	11
Notes to the Financial Statements	12
Supplemental Schedules:	
Statement of Net Position – Rural Microentrepreneur Assistance Program Statement of Revenues, Expenses and Changes in	22
Net Position – Rural Microentrepreneur Assistance Program Industrial Revenue Bonds	23 24
Schedule of Expenditures of Federal Awards Notes To Schedule of Expenditures of Federal Awards	25 26
Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in	27
Accordance with Government Auditing Standards	27
Independent Auditors' Report On Compliance For Each Major Program And On Internal Control Over	
Compliance Required By OMB Circular A-133	29
Schedule Of Findings And Questioned Costs	31
Summary Schedule Of Prior Audit Findings	33



#### INDEPENDENT AUDITORS' REPORT

To The Members of the County Of Sullivan Industrial Development Agency Monticello, NY 12701

We have audited the accompanying statement of net position of the County of Sullivan Industrial Development Agency, a component unit of the County of Sullivan, New York, as of December 31, 2014 and 2013, and the related statements of revenues, expenses and changes in fund net position and cash flows for the years then ended, and the related notes to the financial statements.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence that we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the County of Sullivan Industrial Development Agency as of December 31, 2014 and 2013, and the results of its operations and cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

#### **Other Matters**

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 4 through 7 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the County of Sullivan Industrial Development Agency's financial statements as a whole. The supplemental schedules listed in the table of contents are presented for purposes of additional analysis and are not a required part of the financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments and Non-Profit Organizations, and is also not a required part of the basic financial statements. The supplemental schedules and schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

## Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated March 19, 2015, on our consideration of the County of Sullivan Industrial Development Agency's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the County of Sullivan Industrial Development Agency's internal control over financial reporting and compliance.

Copper Chies Life Mongaup Valley, New York

March 19, 2015

Year Ending December 31, 2014

This section of the County of Sullivan Industrial Development Agency's annual financial report presents our discussion and analysis of the Agency's financial performance during the fiscal year ended on December 31, 2014. Please read it in conjunction with the Agency's financial statements and accompanying notes.

#### FINANCIAL HIGHLIGHTS

- Total net position increased \$791,428 (32%)
  - o The increase in net position was mainly due to the capitalization of \$1,006,107 in expenses related to the new Red Meat facility. The costs will be depreciated over the useful life of the facility while the grant revenues to fund the project, totaling \$871,706 for the year ended December 31, 2014, are recognized immediately.
- Cash decreased \$1,671,987 (59%)
  - The decrease in cash was mainly due to expenses paid by the Agency related to the Red Meat facility that have not yet been reimbursed by the various granting agencies. As of December 31, 2014, the Agency is owed \$1,057,147 in grant revenues related to the project. Additionally, the total PILOT payments received prior to December 31, 2014 attributable to the subsequent year are down \$309,830 from the previous year.
- Liabilities decreased \$597,222 (37%)
  - O The decrease in liabilities was due to the decrease in PILOT payments received as described in the preceding section and a decrease of \$322,100 in year end accounts payable related to the Red Meat facility.
- Operating revenues increased \$167,447 (47%)
  - o The increase in revenues was caused by two project fees of \$100,000 each in the current year.
- Operating expenses increased \$175,360 (43%)
- Operating income decreased \$8,013 from the prior year.
- Total net income increased \$528,981 from the prior year.

#### OVERVIEW OF THE FINANCIAL STATEMENTS

This annual financial report consists of two parts: Management's Discussion and Analysis (this section) and the basic financial statements. The Agency's statements follow the accrual basis of accounting and are presented in a manner similar to a private business.

Year Ending December 31, 2014

# FINANCIAL ANALYSIS OF THE AGENCY

The following table summarizes the changes in net position between December 31, 2014 and 2013.

	<u>2014</u>	<u>2013</u>
Current Assets Capital Assets Restricted Assets	\$ 1,632,446 1,626,170 987,252	\$ 2,165,960 630,645 1,255,057
Total Assets	4,245,868	4,051,662
Total Liabilities	1,005,004	1,602,226
Net Investment In Capital Assets Restricted Unrestricted	1,626,170 551,947 1,062,747	630,645 537,899 1,280,892
Total Net Position	\$ 3,240,864	\$ 2,449,436

The balance of restricted net position consists of the cash balances in the various escrow accounts and revolving loan accounts, plus the revolving loans outstanding, less any liabilities being held in the restricted accounts:

	<u>2014</u>	2013
Escrow Accounts - Cash	\$ 59,228	\$ 340,922
Revolving Loan Accounts – Cash	572,018	545,681
Revolving Loans Outstanding	356,006	368,454
Less: Liabilities Held In Restricted Accounts	(435,305)	(717,158)
Restricted Net Position	<u>\$ 551,947</u>	\$ 537,899

Year Ending December 31, 2014

*Operating Income*. The following table summarizes the changes in Operating Income between fiscal years 2014 and 2013.

	<u>2014</u>	<u>2013</u>
Rental Income Administrative Fees	\$ 18,000 450,134	\$ 38,848 276,378
Interest on Notes Receivable	12,749	16,699
Reimbursed Expenses	41,243	21,216
Grant Income	1,000	1,500
Other Revenues		1,038
Total Operating Revenues	_523,126	355,679
Legal and Professional Fees	46,452	64,280
Salaries and Benefits	174,197	152,750
Consulting Fees	44,994	38,994
Business Promotion	75,000	75,000
Reimbursable Project Expenses	41,243	21,216
Lobbying Expense	101,095	-
Advertising	46,440	-
Other Expenses	54,104	55,825
Total Operating Expenses	583,525	408,065
Operating Income (Loss)	\$ (60,399)	\$ (52,386)

#### OPERATIONS AND ACCOMPLISHMENTS

In the spring of 2014, the IDA collected Payment in Lieu of Tax (PILOT) payments from its projects and dispersed them back out 100% to the local taxing jurisdictions. Over the last ten years the IDA has increased its PILOT disbursements from \$875,961 in 2003 to \$4,335,502 in 2014.

The IDA continued its funding in 2014 for the Partnership for Economic Development in the amount of \$75,000, and it helped fund the regional economic development advocacy group Hudson Valley Pattern for Progress in the amount of \$5,000.

Year Ending December 31, 2014

## OPERATIONS AND ACCOMPLISHMENTS (Continued)

In 2014, the IDA continued to work on initiatives to improve the economic climate in Sullivan County. These initiatives included:

- 1) The IDA continued its work to develop a red meat processing facility within the County. Five grants have been approved for the financing of the proposed facility, these funds coming from the US Department of Agriculture, the New York State Empire State Development Corporation, and the US Department of Commerce through the Economic Development Assistance Program. Site plan approval for the project was received from the Village of Liberty Planning Board and excavating work started on the facility site in 2013.
- 2) The IDA started an initiative to fund a Food Hub within the County. This project will improve the efficiency of the regional food distribution network and increase the value of local food transactions by taking advantage of opportunities to sell locally grown food to downstate customers. Funds from the USDA Rural Business Enterprise Grant program and Rural Business Opportunity Grant program, and the Consolidated Funding program were obtained in 2013.

Additionally, in 2014, the Agency was involved in the following projects:

- The administration of 8 loans through the Agency's new Rural Micro-entrepreneur Assistance Program (USDA), one of which was approved in 2014.
- The administration of 5 loans to small local businesses through the Agency's Revolving Loan Program, one of which was refinanced in 2014.
- The administration of 1 lease agreement through the Agency's Agri-Business Loan Fund.
- The administration of 1 outstanding Industrial Development Bond, which was related to a not-for profit agency.
- The administration of 54 projects with IDA agreements, including 50 projects with property tax exemption agreements and 12 projects with valid sales tax exemption letters.

# COUNTY OF SULLIVAN INDUSTRIAL DEVELOPMENT AGENCY STATEMENT OF NET POSITION DECEMBER 31,

ASSETS	<u>2014</u>	2013
Current Assets Cash Accounts Receivable Due From State And Federal Prepaid Expenses	\$ 543,948 13,237 1,057,147 	\$ 1,960,578 6,608 185,441 13,333
Total Current Assets	1,632,446	2,165,960
Non-Current Assets Restricted Cash Notes Receivable - Restricted Restricted Assets	631,246 356,006 987,252	886,603 368,454 1,255,057
Property, Plant and Equipment Construction In Progress Equipment — Distillery Equipment Less: Accumulated Depreciation	1,387,012 295,000 5,968 (61,810)	380,905 295,000 4,865 (50,125)
Net Property, Plant and Equipment	1,626,170	630,645
Total Non-Current Assets	2,613,422	1,885,702
TOTAL ASSETS	4,245,868	4,051,662

# COUNTY OF SULLIVAN INDUSTRIAL DEVELOPMENT AGENCY STATEMENT OF NET POSITION DECEMBER 31,

	2014	2013
LIABILITIES		AMOUNTAIN AND ANALYSIS.
Current Liabilities		
Accounts Payable	\$ 59,269	\$ 356,625
Accrued Liabilities	31,069	30,756
Retainage Payable		18,544
Due To Other Governments	329,995	639,825
Loan Payable – Related Parties (Note 8)	99,500	
Unearned Revenues	69,654	172,468
Escrow Balances	42,674	1,617
Note Payable – Due Within One Year	18,169	9,787
Total Current Liabilities	650,330	1,229,622
Long-Term Liabilities		
Note Payable – Due Beyond One Year	354,674	<u>372,604</u>
Total Long-Term Liabilities	354,674	372,604
TOTAL LIABILITIES	_1,005,004	1,602,226
NET POSITION		
Net Investment In Capital Assets	1,626,170	630,645
Restricted	551,947	537,899
Unrestricted	1,062,747	1,280,892
TOTAL NET POSITION	\$ 3,240,864	<u>\$ 2,449,436</u>

# COUNTY OF SULLIVAN INDUSTRIAL DEVELOPMENT AGENCY STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET POSITION YEARS ENDED DECEMBER 31,

	2014	2013
OPERATING REVENUES Rental Income Interest on Notes Receivable Administrative Fees Reimbursed Expenses	\$ 18,000 12,749 450,134 41,243	\$ 38,848 16,699 276,378 21,216
Grant Income	1,000	1,500
Miscellaneous Income		1,038
TOTAL OPERATING REVENUES	523,126	355,679
OPERATING EXPENSES		
Salaries and Benefits	174,197	152,750
Legal and Professional Fees	46,452	64,280
Accounting Fees	8,400 44,994	9,400 38,994
Consulting Fees Reimbursable Project Expenses	41,243	21,216
Dues, Conferences and Subscriptions	9,443	6,313
Office Expense	5,395	8,734
Business Promotion	75,000	75,000
Lobbying Expense	101,095	-
Advertising	46,440	_
Rent Expense	16,018	15,708
Telephone	2,232	1,905
Insurance	8,535	8,711
Miscellaneous	1,787	2,048
Travel	1,294	1,506
Technical Assistance Grant	1,000	1,500
TOTAL OPERATING EXPENSES	583,525	408,065
NET OPERATING INCOME (LOSS)	(60,399)	(52,386)
NON-OPERATING REVENUES (EXPENSES) Interest Income Interest Expense Depreciation Capital Grant Income	3,012 (7,436) (15,455) 871,706	5,425 (10,391) (15,642) 335,441
NET INCOME (LOSS)	791,428	262,447
NET POSITION - Beginning of Year	2,449,436	2,186,989
NET POSITION – End of Year	\$ 3,240,864	\$ 2,449,436

SEE ACCOMPANYING NOTES AND AUDITORS' OPINION

## COUNTY OF SULLIVAN INDUSTRIAL DEVELOPMENT AGENCY STATEMENT OF CASH FLOWS YEARS ENDED DECEMBER 31,

	<u>2014</u>	<u>2013</u>
CASH FLOWS FROM OPERATING ACTIVITIES: Cash received from providing services Cash payments for contractual expenses Cash payments for personal services and benefits Net Proceeds (Payments) of PILOT Payments	\$ 467,188 (408,409) (173,884) (309,830)	\$ 505,758 (267,207) (151,803) (507,342)
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	(424,935)	(420,594)
CASH FLOWS FROM INVESTING ACTIVITIES Interest Income Purchase of Capital Assets	3,012 (1,333,080)	5,425 (5,736)
NET CASH PROVIDED (USED) BY INVESTING ACTIVITIES	(1,330,068)	(311)
CASH FLOWS FROM FINANCING ACTIVITIES Repayments of Notes Payable Proceeds of Loan Payable Interest Payments	(9,548) 100,000 (7,436)	- - -
NET CASH PROVIDED BY FINANCING ACTIVITIES	83,016	
NET INCREASE (DECREASE) IN CASH	(1,671,987)	(420,905)
CASH- BEGINNING OF YEAR	2,847,181	3,268,086
CASH- END OF YEAR	<u>\$ 1,174,194</u>	\$ 2,847,181
Reconciliation of operating revenue (loss) to net cash provided (used) by operating activities: Operating Income (Loss) Increase (Decrease) in PILOT Payable Decrease (Increase) in Operating Assets: Accounts Receivable	\$ (60,399) (309,830) (6,629)	\$ (52,386) (507,342) (2,525)
Pre-Paid Expenses	(4,781)	3,902
Increase (Decrease) in Operating Liabilities: Accounts Payable Accrued Liabilities Loan Payable-Related Party Unearned Revenues Escrow Balances Revolving Loans Repaid Revolving Loans Issued	6,200 313 (500) (102,814) 41,057 61,936 (49,488)	(15,794) 947 - 22,414 799 140,979 (11,588)
Net Cash Provided (Used) by Operating Activities	\$ (424,935)	\$ (420,594)

SEE ACCOMPANYING NOTES AND AUDITORS' OPINION

# NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

## **Basis of Accounting**

The financial statements of the County of Sullivan Industrial Development Agency have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The more significant of the government's accounting policies are described below.

The County of Sullivan Industrial Development Agency follows the accrual basis of accounting. Revenues are recognized when earned and expenses are recorded when incurred. Fixed assets and long-term liabilities related to these activities are recorded within the financial statements.

# Financial Reporting Entity

The County of Sullivan Industrial Development Agency (the "Agency") was created in 1970 as public benefit corporation through state legislation to promote the economic welfare, recreation opportunities, and prosperity of the County's inhabitants. The Agency is exempt from federal, state, and local income taxes. The County's governing body appoints members of the Agency, and the County exercises some oversight responsibility for management of the Agency. Although the management is not accountable directly to the County for fiscal matters, a budget is submitted to the County, and the County assumes a financial burden from the Agency by assuming certain expenses incurred by the Agency through its bonding transactions. Accordingly, the Agency is considered a component unit of the County of Sullivan, and reports as such.

#### Administrative Fee Income

Administrative fees for Agency costs relating to the project are recognized as income upon consummation of the related transactions. The fees charged by the Agency are based on a percentage of the financing, individual negotiations, the size of the project, and/or on an "as incurred" basis.

#### Accounts Receivable

Accounts receivable are shown gross, with uncollectible amounts recognized under the direct write-off method. No allowance for uncollectible accounts has been provided since it is believed that such allowance would be immaterial. Accounts receivable at December 31, 2014 and 2013 amounted to \$13,237 and \$6,608, respectively.

# NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### Property, Plant and Equipment

The Agency records equipment at historical cost and depreciates the assets on a straight-line basis over periods of 5 and 20 years. Construction In Progress is not depreciated until the asset is placed in service.

#### **Expenses**

Certain payroll and payroll related expenses for one of the employees of the Agency are paid and recorded by the County of Sullivan, the primary government, and the Agency reimburses the County for these expenses. All reporting and filing requirements for payroll taxes and benefits related to this employee are the responsibility of the County.

#### Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from these estimates.

#### Cash and Cash Equivalents

For the statement of cash flows, the Agency considers all highly liquid investments as cash equivalents.

#### **Operating Revenues and Expenses**

In the statement of revenues, expenses and changes in net position, operating revenues and expenses include all activity that is part of the Agency's normal operating activities. Interest earned on cash balances, depreciation and unusual or infrequent items are included as non-operating activities.

# NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### New Accounting Standards

The Agency has adopted all current Statements of the Governmental Accounting Standards Board (GASB) that are applicable. At December 31, 2014 the Agency implemented the following new standards:

GASB 67 – Financial Reporting For Pension Plans.

GASB 69 - Government Combinations and Disposals of Government Operations.

GASB 70 - Accounting and Financial Reporting for Non-exchange Financial Guarantees.

#### Future Accounting Standards

The Governmental Accounting Standards Board (GASB) has issued the following standards that will become effective in future fiscal years:

GASB 68 – Accounting and Financial Reporting for Pensions – an Amendment of GASB 27, effective for the year ending December 31, 2015.

GASB 71 – Pension Transition for Contributions Made Subsequent to the Measurement Date – an Amendment of GASB 68, effective for the year ending December 31, 2015.

The Agency will evaluate the impact each of these pronouncements may have on its financial statements and will implement them as applicable and when material.

#### **Equity Classifications**

In the financial statements there are three classes of net position:

<u>Net investment in capital assets</u> – consists of net capital assets (cost less accumulated depreciation) reduced by outstanding balances of related debt obligations from the acquisition, construction or improvement of those assets.

<u>Restricted</u> – reports net position when constraints placed on the assets are either externally imposed by creditors (such as through debt covenants), grantors, contributors, laws or regulations of other governments or imposed by law through constitutional provisions or enabling legislation.

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

<u>Unrestricted</u> – reports all other net position that does not meet the definition of the above two classifications and is deemed to be available for general use by the Agency.

#### **Deferred Outflows/Inflows of Resources**

GASB Statement No. 63, Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources and Net Position (GASB 63), and GASB Statement No. 65, Items Previously Reported as Assets and Liabilities (GASB 65), defined and classified deferred outflows of resources and deferred inflows of resources. A deferred outflow of resources is a consumption of net assets that applies to future periods, and as such, will not be recognized as an outflow of resources (expense/expenditure) until that time. A deferred inflow of resources is an acquisition of net assets that applies to future periods, and as such, will not be recognized as an inflow of resources (revenue) until that time. Based on these criteria, the Agency had no deferred inflows of resources or deferred outflows of resources as of December 31, 2014 or 2013.

#### Reclassifications

Certain items at December 31, 2013 have been reclassified to conform to the presentation at December 31, 2014. The reclassifications have no effect on the change in net position for the year ended December 31, 2013.

#### **Advertising and Lobbying Expenses**

During the year ended December 31, 2014, the Agency incurred \$101,095 in lobbying expenses and \$46,440 in advertising expenses related to Sullivan County's efforts to obtain one of the licenses being issued for a full service casino in New York State. The expenses were aimed at convincing the NYS Gaming Facility and Location Board that Sullivan County would make an ideal resort destination for one of the casinos, and detailing the benefits it would provide to the County. In December 2014, the NYS Gaming Facility Location Board selected a Sullivan County casino project to apply to the NYS Gaming Commission for a gaming facility license. These expenses are not expected in subsequent years.

#### NOTE 2 – CASH AND INVESTMENTS

The state statutes govern the Agency's investment policies. In addition, the Agency has its own written investment policy. Agency monies must be deposited in FDIC-insured commercial banks or trust companies located within the State. The Chief Executive Officer is authorized to use demand accounts and certificates of deposit. Permissible investments include obligations of the U.S. Treasury and U.S. Agencies, repurchase agreements, and obligations of New York State and its localities. Collateral is required for demand deposits and certificates of deposit at 105 percent of all deposits not covered by federal deposit insurance.

#### NOTE 2 – CASH AND INVESTMENTS (Continued)

Obligations that may be pledged as collateral are obligations of the United States and its agencies and obligations of New York State and its municipalities and school districts. The written investment policy requires repurchase agreements to be purchased from banks located within the State and that underlying securities must be obligations of the federal government. Underlying securities must have a market value of at least 105 percent of the cost of the repurchase agreement. The Agency's aggregate bank balances included balances not covered by depository insurance at year end, collateralized as follows:

Collateralized with securities held by the pledging financial institution, or its trust department or agent, but not in the Agency's name.

\$ 605,390

#### NOTE 3 – NOTES RECEIVABLE

Notes receivable consist of amounts due from various business entities within Sullivan County. The purpose of these notes is to help local businesses expand and develop. A schedule of notes receivable at December 31, 2014 and 2013 is as follows:

				BAL	ANCE
	Original	Maturity	Interest		
<u>Borrower</u>	Loan	Date	Rate	<u>2014</u>	<u>2013</u>
The Bake House	\$ 20,000	2016	4.00%	\$ 14,985	\$ 14,653
Carmine's Meat Market	30,000	2016	3.00%	17,484	19,750
Davidson Sullivan					
Realty	50,000	2016	3.00%	19,257	29,323
Sara's Gourmet	40,000	2014	2.438%	-	4,892
David Appel	75,000	2023	4.00%	73,421	68,379
IDA Revolving Loans				125,147	136,997
Kranky Pants	40,000	2020	4.00%	30,234	35,492
Malek Furniture	50,000	2017	4.00%	27,165	36,952
Samba	30,000	2017	4.00%	24,199	28,259
Prohibition Distillery	50,000	2017	4.00%	32,107	41,701
ND Pro Media	25,000	2017	4.00%	18,117	20,860
Callicoon Health Food	37,000	2018	4.00%	31,079	32,960
The Shoe Box	40,000	2018	4.00%	28,372	35,233
Riverside Remedies	40,000	2021	4.00%	<u>39,586</u>	
RMAP Revolving Loans				230,859	231,457
Total Notes Receivable				\$ 356,006	\$ 368,454

#### NOTE 4 – REVENUE BONDS

#### **Industrial Revenue Bonds**

Certain industrial revenue bonds and notes issued by the Agency are not obligations of the Agency. The Agency does not record the assets or liabilities resulting from the completed bond and note issues since its primary function is to arrange the financing between the borrowing companies and the bond and note holders, and funds arising therefrom are controlled by trustees or banks acting as fiscal agents. For providing this service, the Agency receives bond administration fees from the borrowing companies, which are negotiated on a project by project basis. Industrial revenue bond activity for the year ended December 31, 2014 is as follows:

PROJECT NAME	JANUARY 1, <u>2014</u>	ISSUED	REDEEMED	DECEMBER 31, 2014
Crystal Run Village	<u>\$ 735,000</u>	\$	<u>\$ 185,000</u>	<u>\$ 550,000</u>

#### NOTE 5 – UNEARNED REVENUE

The Agency had \$69,654 and \$147,468 in unearned revenue at December 31, 2014 and 2013, respectively. The balance in this account is made up of the following items:

	<u>2014</u>	<u>2013</u>
Administrative Fees Reimbursed Legal Expenses RMAP Technical Assistance Grant	\$ 25,300 41,304 3,050	\$ 45,080 98,338 4,050
	\$ 69,654	<u>\$ 147,468</u>

#### NOTE 6 – EQUIPMENT LEASE

The Agency has entered into a lease agreement with Catskill Distilling Company, LTD (Lessee), in which the Agency purchased equipment to be used by the lessee. The lessee will pay monthly payments of \$1,500 to the Agency, beginning on January 1, 2011 and continuing for 114 months until the end of the lease term on June 30, 2020. Upon expiration of the lease term, the lessee has the option to purchase the equipment for \$146,000. The equipment being leased is carried on the Agency's books as follows:

# NOTE 6 – EQUIPMENT LEASE (Continued)

Still	\$ 236,545
Tanks	55,906
Pump	2,549
	295,000
Accumulated Depreciation	(60,229)
Net Book Value	<u>\$ 234,771</u>

The future minimum lease payments to be received by the Agency under the terms of the agreement are as follows:

2015	\$ 18,000
2016	18,000
2017	18,000
2018	18,000
2019	18,000
2020	9,000

\$ 99,000

# NOTE 7 – CAPITAL ASSETS

The Agency's capital assets for the year ended December 31, 2014 are as follows:

	Beginning <u>Balance</u>	Additions	<u>Deletions</u>	Ending <u>Balance</u>
Construction In Progress	\$ 380,905	\$ 1,006,107	<u> </u>	\$ 1,387,012
Non-Depreciable Historical Cost	380,905	1,006,107		_1,387,012
Equipment - Distillery Equipment	295,000 4,865	4,873	3,770	295,000 5,968
Depreciable Historical Cost	299,865	4,873	3,770	300,968
Accumulated Depreciation: Equipment-Distillery Equipment	45,480 4,645	14,749 	3,770	60,229 1,581
Total Accumulated Depreciation	50,125	15,455	3,770	61,810
Net Cost	\$ 630,645	<u>\$ 995,525</u>	\$	\$ 1,626,170

Depreciation expense for December 31, 2014 and 2013 was \$15,455 and \$15,642, respectively.

## NOTE 8 – RELATED PARTIES

The County of Sullivan, New York formed the Sullivan County Funding Corporation on November 24, 2010 under Section 1411 of the Not For Profit Corporation Law, which covers local development corporations. The purpose of the Sullivan County Funding Corporation is to foster the creation, retention and expansion of jobs and economic opportunities within Sullivan County. Similar to the County of Sullivan Industrial Development Agency, the Sullivan County Funding Corporation is a component unit of the County of Sullivan.

During the year ended December 31, 2011, the Board of the County of Sullivan Industrial Development Agency authorized the Sullivan County Funding Corporation to take over certain functions that were previously carried out by the Agency. Beginning in 2012, the Sullivan County Funding Corporation took over the receipt and administration of the annual \$108,000 payments related to the Millenium Pipeline agreement for the remaining seven years of the agreement. In addition, the Sullivan County Funding Corporation reimburses the County of Sullivan Industrial Development Agency on a monthly basis for bookkeeping and related administrative costs.

The Agency received \$40,000 and \$40,000 from the Sullivan County Funding Corporation for administrative costs for the years ended December 31, 2014 and 2013, respectively.

During the year ended December 31, 2014, the Sullivan County Funding Corporation loaned \$100,000 to the Agency to relieve cash flow issues caused by project expenditures related to the Red Meat facility paid by the Agency but not yet reimbursed by the granting agencies.

During the year ended December 31, 2013, the Sullivan County Funding Corporation transferred \$70,121 to the Agency, which represents the outstanding balance on a revolving loan previously administered by the Agency but transferred, per Board Resolution, to the Sullivan County Funding Corporation.

As of December 31, 2014, there was an outstanding loan payable of \$99,500 related to transactions between the two entities.

#### NOTE 9 – LONG TERM DEBT

The Agency has entered into an agreement with the United States Department of Agriculture (USDA) to create a Rural Microloan Revolving Fund (RMRF), which will provide loans to local eligible businesses. The funds drawn down from the USDA, which must be used to capitalize a Rural Microentrepreneur Assistance Program (RMAP), are in the form of a loan that must be repaid to the USDA. The outstanding amount will accrue interest at 2% per annum throughout the term of the loan but will be deferred for the first 24 months. Once the deferral period is over, the Agency must repay the loan in equally amortized monthly payments of principal and interest over a period not to exceed 20 years. The first payment, consisting of principal and interest, was due in May 2014.

# NOTE 9 – LONG TERM DEBT (Continued)

The Agency has drawn down a total of \$372,000 of the \$440,000 loan funds available, and has accrued \$10,391 in deferred interest charges as of December 31, 2014.

The changes in the Agency's long term debt during the year ended December 31, 2014 are summarized as follows:

					AMOUNTS
	BALANCE			BALANCE	DUE WITHIN
	01/01/14	<b>ADDITIONS</b>	<b>DELETIONS</b>	12/31/14	ONE YEAR
RMAP Note Payable	<u>\$ 382,391</u>	<u>\$</u>	<u>\$ 9,548</u>	\$ 372,843	\$ 18,169

The following is a summary of the Agency's future debt service requirements:

INTEREST	PRINCIPAL	<u>YEAR</u>
\$ 7,286	\$ 18,169	2015
6,919	18,536	2016
6,545	18,910	2017
6,164	19,291	2018
5,774	19,681	2019
22,749	104,526	2020-2024
11,765	115,510	2025-2029
1,414	58,220	2030-2032
\$ 68,616	\$ 372,843	TOTAL

#### NOTE 10 – EVENTS OCCURRING AFTER REPORTING DATE

The Agency has evaluated events and transactions that occurred between December 31, 2014 and March 19, 2015, which is the date the financial statements were available to be issued, for possible disclosure and recognition in the financial statements.

#### NOTE 11 – RESTATED ACTIVITY

The beginning net position for the year ended December 31, 2014 has been decreased by \$25,000 to account for an agency fee received and reported as revenue in the year ended December 31, 2013, that was attributable to the subsequent year and should have been reported as unearned revenue as of December 31, 2013. The restated activity has the following effect on the comparative statements presented for the year ended December 31, 2013:

Administrative Fees decreased	\$ 25,000
Net Income decreased	\$ 25,000
Unearned Revenues increased	\$ 25,000
Unrestricted Net Position decreased	\$ 25,000

# COUNTY OF SULLIVAN INDUSTRIAL DEVELOPMENT AGENCY USDA RURAL MICROENTREPRENEUR ASSISTANCE PROGRAM STATEMENT OF NET POSITION DECEMBER 31,

ASSETS	<u>2014</u>	2013
AUULIU		
Cash – Loan Account	\$ 257,077	\$ 265,011
Cash – Technical Assistance Grant	12,057	13,055
Cash – Loan Loss Reserve	18,610	18,606
Notes Receivable (See Note 3)	230,859	231,457
TOTAL ASSETS	518,603	528,129
LIABILITIES		
Unearned Revenues (See Note 5)	3,050	4,050
Note Payable (See Note 9)	<u>372,843</u>	382,391
TOTAL LIABILITIES	375,893	386,441
NET POSITION		
Restricted	142,710	141,688
TOTAL NET POSITION	\$ 142,710	\$ 141,688

SEE ACCOMPANYING NOTES AND AUDITORS' OPINION

# COUNTY OF SULLIVAN INDUSTRIAL DEVELOPMENT AGENCY USDA RURAL MICROENTREPRENEUR ASSISTANCE PROGRAM STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION YEARS ENDED DECEMBER 31,

ODED ATING DEVENIER	<u>2014</u>	2013
OPERATING REVENUES Interest on Notes Receivable Technical Assistance Grant Income	\$ 8,383 1,000	\$ 11,031 1,500
TOTAL OPERATING REVENUES	9,383	12,531
OPERATING EXPENSES Technical Assistance Grant Expense	1,000	1,500
TOTAL OPERATING EXPENSES	1,000	1,500
NET OPERATING INCOME	8,383	11,031
NON-OPERATING REVENUES (EXPENSES) Interest Income Interest Expense	75 (7,436)	127 
NET INCOME	1,022	767
NET POSITION - Beginning of Year	141,688	140,921
NET POSITION – End of Year	<u>\$ 142,710</u>	<u>\$ 141,688</u>

SEE ACCOMPANYING NOTES AND AUDITORS' OPINION

# COUNTY OF SULLIVAN INDUSTRIAL DEVELOPMENT AGENCY INDUSTIAL REVENUE BONDS DECEMBER 31, 2014

NS .	SCHOOL	•
TAX EXEMPTIONS	LOCAL	i
	COUNTY	•
	ISSUE <u>AMOUNT</u>	1,980,000
	INTEREST <u>RATE</u>	4.15%
	ISSUE	90/9
	TAX <u>STATUS</u>	Not-For-Profit
	PROJECT NAME	Crystal Run Village Middletown, NY 10941

# COUNTY OF SULLIVAN INDUSTRIAL DEVELOPMENT AGENCY SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS YEAR ENDED DECEMBER 31, 2014

	FEDERAL	PASS THROUGH		AMOUNT PROVIDED
FEDERAL GRANTOR/PASS THROUGH	CFDA	GRANTOR'S	FEDERAL	TO SUB-
GRANTOR/PROGRAM TITLE	NUMBER	NUMBER	EXPENDITURES	RECIPENTS
US DEPARTMENT OF COMMERCE Investments For Public Works And Economic Development				
Facilities	11.300	ï	\$ 456,073	ı
US DEPARTMENT OF AGRICULTURE				
Rural Business Enterprise Grants	10.769	i	95,633	ı
Rural Microentrepreneur Assistance Program	10.870	•	1,000	ŧ
TOTAL			\$ 552,706	

# COUNTY OF SULLIVAN INDUSTRIAL DEVELOPMENT AGENCY NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS DECEMBER 31, 2014

#### **GENERAL**

The accompanying schedule of expenditures of federal awards presents the activity of all federal financial awards programs of the County of Sullivan Industrial Development Agency. The reporting entity is defined in Note 1 to the Agency's financial statements. All federal awards that passed through other governmental agencies are included on the schedule.

#### BASIS OF ACCOUNTING

The accompanying schedule of expenditures of federal awards is presented using the accrual basis of accounting, which is described in Note 1 to the Agency's financial statements.

#### RELATIONSHIP TO FINANCIAL STATEMENTS

Federal expenditures are reported in the Agency's financial statements as follows:

Capitalized Costs – Construction In Progress	\$	551,706
Operating Expenses – Technical Assistance Grant		1,000
	¢	552 706

#### FEDERAL LOAN PROGRAM

As of December 31, 2014, the Agency has an outstanding loan with the United States Department of Agriculture in the amount of \$372,843, related to the Rural Microentrepreneur Assistance Program. Details on the loan, including interest rate and repayment schedule, are detailed in Note 9 to the financial statements.



# INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To The Members of the County Of Sullivan Industrial Development Agency Monticello, New York 12701

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the County of Sullivan Industrial Development Agency, a component unit of the County of Sullivan, New York, as of and for the years ended December 31, 2014 and 2013, and the related notes to the financial statements, which collectively comprise the County of Sullivan Industrial Development Agency's financial statements and have issued our report thereon dated March 19, 2015.

## **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the County of Sullivan Industrial Development Agency's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the County of Sullivan Industrial Development Agency's internal control. Accordingly, we do not express an opinion on the effectiveness of the County of Sullivan Industrial Development Agency's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses, as defined above. However, material weaknesses may exist that have not been identified. We did identify a deficiency in internal control over financial reporting that we consider to be a significant deficiency. We consider the deficiency described in the Schedule of Findings and Questioned Costs as Finding 2014-01 to be a significant deficiency in internal control over financial reporting.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the County of Sullivan Industrial Development Agency, New York's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

#### Response to Findings

The County of Sullivan Industrial Development Agency's response to the finding identified in our audit was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

#### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Mongaup Valley, New York

March 19, 2015



# INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY OMB CIRCULAR A-133

To The Members of the County Of Sullivan Industrial Development Agency Monticello, New York 12701

# Report on Compliance for Each Major Federal Program

We have audited the County of Sullivan Industrial Development Agency, New York's compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of the County of Sullivan Industrial Development Agency, New York's major federal programs for the year ended December 31, 2014. The County of Sullivan Industrial Development Agency, New York's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

## Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts and grants applicable to its federal programs.

#### Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the County of Sullivan Industrial Development Agency, New York's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the County of Sullivan Industrial Development Agency, New York's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the County of Sullivan Industrial Development Agency, New York's compliance with those requirements.

#### Opinion on Each Major Federal Program

In our opinion, the County of Sullivan Industrial Development Agency, New York complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2014.

# **Report on Internal Control Over Compliance**

Management of the County of Sullivan Industrial Development Agency, New York is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the County of Sullivan Industrial Development Agency, New York's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the County of Sullivan Industrial Development Agency, New York's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

Mongaup Valley, New York

March 19, 2015

# COUNTY OF SULLIVAN INDUSTRIAL DEVELOPMENT AGENCY SCHEDULE OF FINDINGS AND QUESTIONED COSTS DECEMBER 31, 2014

#### Summary of Auditors' Results:

- 1. The auditors' report expresses an unmodified opinion on the financial statements of the County of Sullivan Industrial Development Agency.
- 2. One significant deficiency disclosed during the audit of the financial statements is reported in the *Independent Auditors' Report On Internal Control Over Financial Reporting And On Compliance And Other Matters Based On An Audit Of Financial Statements Performed In Accordance With Government Auditing Standards*. The deficiency is not reported as a material weakness.
- 3. No instances of non-compliance material to the financial statements of the County of Sullivan Industrial Development Agency, which would be required to be reported in accordance with *Government Auditing Standards*, were disclosed during the audit.
- 4. There were no significant deficiencies disclosed during the audit of internal control over major federal award programs.
- 5. The auditors' report on compliance for the major federal award programs for the County of Sullivan Industrial Development Agency expresses an unmodified opinion on all major federal programs.
- 6. Audit findings that are required to be reported in accordance with Section 510 (a) of OMB Circular A-133 are reported on this schedule.
- 7. The programs tested as major programs included:

Investments For Public Works And
Economic Development Facilities

11.300

- 8. The threshold for distinguishing Type A and B programs was \$300,000.
- 9. The County of Sullivan Industrial Development Agency was determined to be a high-risk auditee.

# COUNTY OF SULLIVAN INDUSTRIAL DEVELOPMENT AGENCY SCHEDULE OF FINDINGS AND QUESTIONED COSTS DECEMBER 31, 2014

Findings – Financial Statement Audit

Significant Deficiency

2014-01 Internal Controls

Condition: Management does not possess the necessary training required to prepare the Agency's financial statements in accordance with accounting principles generally accepted in the United States of America (GAAP).

Criteria: Management does not possess the necessary training required to prepare the financial statements in accordance with accounting principles generally accepted in the United States of America.

Effect: Material misstatements to the accounting records may occur and not be identified if the internal control system does not include an individual with the necessary knowledge of GAAP accounting.

Recommendations: The Agency should assign someone with the proper knowledge of GAAP accounting to be part of the internal control system.

Views of Responsible Officials and Planned Corrective Actions: The Agency's accounting office has the knowledge and ability to post the ongoing day to day activity in accordance with the accrual basis of accounting. However, management feels that it would not be cost effective to take the necessary educational courses to be able to prepare the complete financial statements, including all required notes, in accordance with generally accepted accounting principles.

Findings and Questioned Costs - Major Federal Award Programs Audit

None

# COUNTY OF SULLIVAN INDUSTRIAL DEVELOPMENT AGENCY SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS DECEMBER 31, 2014

No findings noted in the prior year.