

**COUNTY OF SULLIVAN INDUSTRIAL DEVELOPMENT AGENCY
SULLIVAN COUNTY FUNDING CORPORATION**

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**GOVERNANCE COMMITTEE
ANNUAL MEETING MINUTES**

Monday, July 13, 2015

I. CALL TO ORDER

Committee Member Ira Steingart called to order the meeting of the Governance Committees of the County of Sullivan Industrial Development Agency (IDA) and the Sullivan County Funding Corporation (SCFC) at 12:10 pm, which was held after the regular meeting of the IDA in the Legislative Committee Room at the Sullivan County Government Center, Monticello, New York.

II. ROLL CALL

Members Present -

Ira Steingart
Charlie Barbuti
Suzanne Loughlin

Members Absent –

None

Staff Present -

Jennifer C.S. Brylinski, Executive Director

Others Present –

Walter Garigliano, Agency Counsel
Tara Lewis, Garigliano Law Offices
Sean Rieber, IDA Board Member
Andrew Beam, Times Herald-Record

III. APPROVAL OF MEETING MINUTES

Mr. Barbuti made a motion to approve the October 14, 2014 minutes. Seconded by Ms. Loughlin, and unanimously approved.

IV. REGULAR BUSINESS

As required by State Law, the Committee had its annual meeting to review and discuss the Agency's Governance Committee Policy. Mr. Barbuti commented that the Agency is doing better getting info to the Board in a

timely manner. He stated that the Agency should have a better system in place to inform the public of what they are doing such as the availability of grant writing matching funds. Ira said that the new third person at the agency will pick up some of these responsibilities. Mr. Barbuti also had a concern about that section of the Governance Committee Policy that talks about “Relationship to the Agency’s Board.” In the last paragraph in that section it states that the Governance Committee has coordination and oversight of the evaluations of senior management. Mr. Barbuti felt this was more an issue for the Personnel Committee. Some discussion regarding this issue ensued. Mr. Garigliano said that he would amend that section, circulate the amended document, and have it ready for approval at the August regular meeting. Lastly, Mr. Barbuti questioned how much the yearly fees would be from the Montreign project. Mr. Garigliano explained that the fee would be contingent on the scale of the construction, ranging from \$125,000 to \$42,500 per year starting in 2018.

III. ADJOURNMENT

There being no further discussion for the Committee, and there being no comments from the public, the meeting was adjourned by a motion from Ms. Loughlin, seconded by Mr. Barbuti, and unanimously approved at 12:30 pm.

Respectfully submitted:
Jennifer C.S. Brylinski