

**COUNTY OF SULLIVAN INDUSTRIAL DEVELOPMENT AGENCY**  
**One Cablevision Center**  
**Ferndale, New York 12734**  
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**MEETING MINUTES**  
**Monday, November 19, 2018**

**I. CALL TO ORDER**

Chairman Steingart called to order the regular meeting of the County of Sullivan Industrial Development Agency at approximately 11:05 AM, in the Legislative Committee Room at the Sullivan County Government Center, 100 North Street, Monticello, NY 12701.

**II. ROLL CALL**

***Members Present-***

Ira Steingart  
Paul Guenther  
Edward Sykes  
Joseph Perrello  
Howard Siegel

***Members Absent-***

Suzanne Loughlin \* By Telephone  
Sean Rieber  
Scott Smith  
Carol Roig

***Staff Present-***

Jennifer Flad, Executive Director  
Julio Garaicoechea, Project Manager  
Cassandra Egan, Administrative Assistant

***Staff Absent-***

***Others Present-***

Walter Garigliano, Agency Counsel  
Tara Lewis, Garigliano Law Offices (\*By Phone)  
Patricio Robayo, *Sullivan County Democrat*  
Ken Walter

**III. APPROVAL OF MEETING MINUTES**

On a motion made by Mr. Siegel and seconded by Mr. Guenther, the Board voted and the minutes of the October 15, 2018 regular meeting and the November 2, 2018 Special Meeting were unanimously approved.

**IV. BILLS AND COMMUNICATIONS**

Ms. Cassandra Egan handed out a revised schedule of payments and pointed out the update. Mr. Steingart made a motion to approve the schedule of payments. Mr. Perrello seconded the motion, the Board voted, and the schedule of payments were unanimously approved.

**V. STAFF REPORT**

There were no comments.

**VI. OLD BUSINESS**

None

**VII. NEW BUSINESS**

The Board discussed Agency Bank Account Signatories. Steve White is no longer signatory. Mr. Sykes, CEO, will be the new signatory along with Chairman Steingart, Mr. Siegel and Mr. Rieber. Mr. Siegel made a motion to approve Mr. Sykes as the new signatory. Mr. Guenther seconded the motion, the Board voted, and the motion was unanimously approved.

The Board reviewed and discussed a resolution appointing Chapin Hospitality Group, LLC as Agent of the Agency. Attorney Garigliano shared a brief description of project and shared blueprint plans and specifications of the model to be built. Ms. Loughlin disclosed that she owns property adjacent to the Chapin Estates. Mr. Perrello made a motion to approve the Resolution. Mr. Guenther seconded the motion, the Board voted, and the resolution was unanimously approved.

The Board reviewed and discussed a resolution extending the Sales Tax Abatement Period for the NY Liberty I project from December 1, 2018 through and including May 31, 2019. Mr. Siegel made a motion to approve the new Sales Tax Abatement Period. Mr. Guenther seconded the motion, the Board voted, and the resolution was unanimously approved.

The Board reviewed and discussed a resolution amending the DRS Community Solar Project Resolution and Authorizing a First Amendment to the Agent and Project Agreements for NY Delaware I, LLC; NY Delaware II, LLC; NY Liberty I, LLC; NY Thompson I, LLC; and NY Thompson II, LLC DRS Community Solar Projects. Mr. Perrello made a motion to approve the resolution. Mr. Siegel seconded the motion, the Board voted, and the resolution was unanimously approved.

**VIII. EXECUTIVE SESSION**

On a motion made by Chairman Steingart and seconded by Mr. Guenther the Board entered into Executive Session to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation at approximately 11:34 AM.

Mr. Guenther made a motion to exit Executive Session. Mr. Siegel seconded the motion and the Board exited Executive Session at approximately 11:44 AM.

**IX. PUBLIC COMMENT**

Chairman Steingart asked the Board and others present for public comment. The Board recognized the comments of Ken Walter.

**X. ADJOURN**

Mr. Perrello made a motion to adjourn the meeting. Mr. Sykes seconded the motion, the Board voted, and the meeting was adjourned at approximately 11:45 AM.

Respectfully submitted:  
Cassandra Egan, Administrative Assistant

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