

**COUNTY OF SULLIVAN INDUSTRIAL DEVELOPMENT AGENCY**

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**MEETING MINUTES**

**Monday, January 14, 2019**

**I. CALL TO ORDER**

Chairman Steingart called to order the regular meeting of the County of Sullivan Industrial Development Agency at approximately 11:06 AM, in the Legislative Committee Room at the Sullivan County Government Center, 100 North Street, Monticello, NY 12701.

**II. ROLL CALL**

***Members Present-***

Ira Steingart  
Sean Rieber  
Joseph Perrello  
Carol Roig  
Edward Sykes  
Paul Guenther  
Howard Siegel

***Members Absent-***

Suzanne Loughlin  
Scott Smith

***Staff Present-***

Jennifer Flad, Executive Director  
Julio Garaicoechea, Project Manager  
Cassandra Egan, Administrative Assistant

***Staff Absent-***

None

***Others Present-***

Walter Garigliano, Agency Counsel  
Tara Lewis, Garigliano Law Offices (\*By Phone)  
Dan Hust, Sullivan County Director of Communications  
Ben Lipschitz, Veria Lifestyle Inc.  
Patricio Robayo, *Sullivan County Democrat*  
Ken Walter

**III. APPROVAL OF MEETING MINUTES**

On a motion made by Ms. Roig and seconded by Mr. Sykes, the Board voted, and the minutes of the December 10, 2018 Recessed Meeting and the December 17, 2018 Reconvened Meeting were unanimously approved.

**IV. BILLS AND COMMUNICATIONS**

Ms. Egan handed out a revised schedule of payments. Ms. Flad explained that the payment to Gitlin and Associates was intended to be paid by the Agency and reimbursed by a particular project. However, ultimately the check was voided because the project paid the bill directly. Mr. Guenther made a motion to approve the revised schedule of payments. Mr. Perrello seconded the motion, the Board voted, and the schedule of payments was unanimously approved.

**V. STAFF REPORT**

There were no comments.

**VI. NEW BUSINESS**

The Board reviewed and discussed the adoption of a Project Recapture and Termination Policy. Mr. Perrello made a motion to adopt the policy. Mr. Guenther seconded the motion, the Board voted, and unanimously adopted the policy.

The Board reviewed and discussed a request to consent to the issuance of parking lot license between Sullivan Property Acquisitions I, LLC and TCE Presents, LLC. Mr. Guenther made a motion to approve the request. Mr. Perrello seconded the motion, the Board voted, and unanimously consented to the parking lot license.

**VII. RECESS**

On a motion made by Mr. Steingart and seconded by Mr. Guenther, the meeting was recessed at 11:17 AM to be reconvened immediately following the adjournment of the meeting of The Sullivan County Infrastructure Local Development Corporation in the Committee Room.

**VIII. RECONVENED**

The meeting was reconvened at 11:26 AM in the Committee Room.

**IX. EXECUTIVE SESSION**

On a motion made by Chairman Steingart and seconded by Mr. Perrello the Board entered into Executive Session at approximately 11:26 AM to discuss possible litigation.

Chairman Steingart made a motion to exit Executive Session. Mr. Perrello seconded the motion and the Board exited Executive Session at approximately 12:12 PM.

**X. NEW BUSINESS**

On a motion made by Mr. Guenther and seconded by Mr. Perrello, the Board authorized IDA staff to negotiate and counsel to draft a 5<sup>th</sup> amendment to the Villa Roma PILOT Agreement. Mr. Sykes recused himself from the discussion because he is the Supervisor of the Town of Delaware, where the project is located. The Board voted and the motion was approved with Mr. Sykes abstaining for the above-mentioned reason.

**XI. ADJOURN**

On a motion made by Mr. Perrello and seconded by Mr. Sykes, the meeting was adjourned at approximately 12:13 PM.

Respectfully submitted:

Cassandra Egan, Administrative Assistant

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