

**COUNTY OF SULLIVAN INDUSTRIAL DEVELOPMENT AGENCY**  
**548 Broadway**  
**Monticello, New York 12701**  
**(845) 428-7575 – telephone**  
**(845) 428-7577 – fax**

**PERSONNEL COMMITTEE MEETING MINUTES**  
**Thursday, April 2, 2020**

**I. CALL TO ORDER**

Mr. Steingart called to order the meeting of the County of Sullivan Industrial Development Agency Personnel Committee at approximately 3:01 PM. Due to the Coronavirus (COVID-19) Emergency and State and Federal bans on large meetings or gatherings and pursuant to New York State Governor Cuomo's Executive Order 220.1 issued on March 12, 2020 suspending the Open Meetings Law, this meeting was duly held via conference call instead of a public meeting open for the public to attend in person. Notice of the teleconference meeting was posted on the Agency's website by calling (978) 990-5000 and entering Access Code 399565.

**II. ROLL CALL**

*Committee Members Present-*

Ira Steingart  
Howard Siegel  
Edward Sykes  
Suzanne Loughlin

*Committee Members Absent-*

*Staff Present-*

Jennifer Flad, Executive Director  
Julio Garaicoechea, Project Manager

*Staff Absent-*

*Others Present-*

Walter F. Garigliano, Esq., Agency Legal Counsel  
Patricio Robayo, *Sullivan County Democrat*

**III. MINUTES**

Chairman Steingart made a motion to approve the minutes of the October 15, 2018 minutes. Ms. Loughlin seconded the motion, the Board voted, and the motion was unanimously approved.

**IV. NEW BUSINESS**

Mr. Siegel made a motion to enter Executive Session to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or persons. The motion was seconded by Ms.

Loughlin and the Committee entered Executive Session at approximately 3:03 PM.

On a motion made by Mr. Steingart and seconded by Ms. Loughlin, the Committee came out of Executive Session at approximately 4:00 PM.

**IV. ADJOURNMENT**

On a motion made by Mr. Steingart and seconded by Ms. Loughlin, the meeting was adjourned at approximately 4:01 PM.

Respectfully submitted:  
Julio Garaicoechea, Project Manager

DRAFT