

COUNTY OF SULLIVAN INDUSTRIAL DEVELOPMENT AGENCY
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PERSONNEL COMMITTEE MEETING MINUTES
Thursday, April 8, 2021

I. CALL TO ORDER

Vice-Chairperson Loughlin called to order the meeting of the County of Sullivan Industrial Development Agency Personnel Committee at approximately 12:30 PM. Chairman Steingart resigned from the IDA Board and its Committees effective March 26, 2021 via e-mail on March 21, 2021. Due to the Coronavirus (COVID-19) Emergency and State and Federal bans on large meetings or gatherings and pursuant to New York State Governor Cuomo's Executive Order 220.1 issued on March 12, 2020 suspending the Open Meetings Law, this meeting was duly held via conference call instead of a public meeting open for the public to attend in person. Notice of the teleconference meeting was posted on the Agency's website.

II. ROLL CALL

Committee Members Present-

Suzanne Loughlin
Howard Siegel
Edward Sykes
Paul Guenther

Committee Members Absent-

None

Staff Present-

Jennifer Flad, Executive Director
Julio Garaicoechea, Project Manager

Staff Absent-

Others Present-

Walter F. Garigliano, Esq., Agency Legal Counsel

Ms. Flad noted that Ms. Loughlin has selected Mr. Guenther to fill a vacancy on the Personnel Committee, and this is expected to be confirmed by the full Board of Directors on Monday, April 12, 2021.

III. MINUTES

Mr. Siegel made a motion to approve the minutes of the April 2, 2020 minutes. Mr. Guenther seconded the motion, the Committee voted, and the motion was unanimously approved.

IV. NEW BUSINESS

Mr. Siegel made a motion to enter Executive Session to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a

particular person or persons. The motion was seconded by Ms. Loughlin and the Committee entered Executive Session at approximately 12:36 PM.

On a motion made by Mr. Siegel and seconded by Mr. Guenther, the Committee came out of Executive Session at approximately 1:04 PM.

Mr. Siegel made a motion to make a recommendation to the Board to offer employment to Mr. John Kiefer as Chief Executive Officer effective April 19, 2021. Further, Mr. Siegel noted that current CEO Mr. Edward Sykes will resign effective April 16, 2021 and continue in his capacity as a member of the Board of Directors. Mr. Guenther seconded the motion, and the motion carried.

IV. ADJOURNMENT

On a motion made by Mr. Siegel and seconded by Mr. Guenther, the meeting was adjourned at approximately 1:05 PM.

Respectfully submitted:
Julio Garaicoechea, Project Manager

DRAFT