

Procurement Report for Sullivan County Industrial Development Agency

Fiscal Year Ending: 12/31/2020

Run Date: 06/01/2021
 Status: CERTIFIED
 Certified Date : 06/01/2021

Procurement Information:

Question	Response	URL (If Applicable)
1. Does the Authority have procurement guidelines?	Yes	http://www.sullivanida.com/by-laws-policies/
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a. If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

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Procurement Transactions Listing:

1. Vendor Name	Brewmation, Inc.	Address Line1	16 Donovan Drive
Type of Procurement	Other	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	HOPEWELL JCT
Award Date	4/15/2020	State	NY
End Date	6/12/2020	Postal Code	12533
Fair Market Value		Plus 4	
Amount	\$45,015.16	Province/Region	
Amount Expended For Fiscal Year	\$45,015.16	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	equipment purchased for grant to lease program

2. Vendor Name	Crown Equipment Corporation	Address Line1	104 Bauer Drive
Type of Procurement	Other	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	OAKLAND
Award Date		State	NJ
End Date		Postal Code	07436
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$16,600.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	equipment purchased to lease

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3. Vendor Name	Garigliano Law Offices LLP	Address Line1	449 Broadway
Type of Procurement	Legal Services	Address Line2	PO Drawer 1069
Award Process	Non Contract Procurement/Purchase Order	City	MONTICELLO
Award Date		State	NY
End Date		Postal Code	12701
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$16,425.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Legal services, including 1) work performed directly for the benefit of the Agency, and 2) project-related work paid for by the Agency and reimbursed by the projects to the Agency

4. Vendor Name	IM&H Realty	Address Line1	25 Lake Louise Marie Road
Type of Procurement	Other	Address Line2	PO Box 309
Award Process	Non Contract Procurement/Purchase Order	City	ROCK HILL
Award Date		State	NY
End Date		Postal Code	12775
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$10,356.96	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	payment of employee fringe benefits

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5. Vendor Name	Mike Preis Inc.	Address Line1	PO Box 280
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	CALLICOON
Award Date		State	NY
End Date		Postal Code	12723
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$17,087.91	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	agency insurance

6. Vendor Name	New Southern Tier Title Agency LLC	Address Line1	548 Broadway
Type of Procurement	Other	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	MONTICELLO
Award Date		State	NY
End Date		Postal Code	12701
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$32,400.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	office rent

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7. Vendor Name	Partnership for Economic Development in Sullivan County Inc.	Address Line1	196 Bridgeville Road
Type of Procurement	Other Professional Services	Address Line2	Suite 2
Award Process	Authority Contract - Non-Competitive Bid	City	MONTICELLO
Award Date	1/1/2018	State	NY
End Date	12/31/2020	Postal Code	12701
Fair Market Value	\$225,000.00	Plus 4	
Amount	\$225,000.00	Province/Region	
Amount Expended For Fiscal Year	\$75,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	promotion services

8. Vendor Name	Pattern for Progress	Address Line1	3 Washington Center
Type of Procurement	Consulting Services	Address Line2	2nd Floor
Award Process	Non Contract Procurement/Purchase Order	City	NEWBURGH
Award Date		State	NY
End Date		Postal Code	12550
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$5,150.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	membership contribution to regional think tank

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9. Vendor Name	RBT CPAs LLP	Address Line1	11 Racquet Road
Type of Procurement	Financial Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	NEWBURGH
Award Date	12/27/2019	State	NY
End Date	12/31/2022	Postal Code	12550
Fair Market Value	\$27,600.00	Plus 4	
Amount	\$27,600.00	Province/Region	
Amount Expended For Fiscal Year	\$9,737.50	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	agency auditing services

10. Vendor Name	Shepstone Management Company	Address Line1	100 Fourth Street
Type of Procurement	Other Professional Services	Address Line2	Suite 33
Award Process	Non Contract Procurement/Purchase Order	City	HONESDALE
Award Date		State	PA
End Date		Postal Code	18431
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$8,400.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	project cost-benefit analyses, reimbursed by the projects to the Agency

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11. Vendor Name	Wilson Elser Moskowitz Edelman & Dicker LLP	Address Line1	150 East 42nd Street
Type of Procurement	Legal Services	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	NEW YORK
Award Date		State	NY
End Date		Postal Code	10017
Fair Market Value		Plus 4	5639
Amount		Province/Region	
Amount Expended For Fiscal Year	\$47,698.47	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	project-related legal services

Additional Comments

As a result of the COVID-19 pandemic, please be advised that the County of Sullivan Industrial Development Agency is unable to complete and submit its required reports by the applicable 3/31 deadline for the following reasons: mandated reduction in staff and office hours; inability to access files/ and or project information; municipal and school closures; inability to access information from businesses that are working remotely, and the capability of the Board to adequately review and approve date prior to being certified in PARIS.