

**COUNTY OF SULLIVAN INDUSTRIAL DEVELOPMENT AGENCY**

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**GOVERNANCE COMMITTEE ANNUAL MEETING MINUTES**

Monday, November 8, 2021

**I. CALL TO ORDER**

Chairman Paul Guenther called to order the meeting of the County of Sullivan Industrial Development Agency (IDA) Governance Committee at 11:16 AM via videoconference.

**II. ROLL CALL**

***Members Present -***

Paul Guenther  
Suzanne Loughlin  
Scott Smith

***Members Absent –***

None

***Staff Present –***

John Kiefer, CEO  
Jennifer Flad, Executive Director  
Julio Garaicoechea, Project Manager

***Others Present –***

Carol Roig, Member  
Howard Siegel, Member  
Edward Sykes, Member  
Sean Brooks, Member  
Walter Garigliano, IDA General Counsel

**III. APPROVAL OF MEETING MINUTES**

On a motion made by Mr. Guenther and seconded by Mr. Smith, the Committee approved the minutes of the December 23, 2020 Governance Committee meeting.

**IV. NEW BUSINESS**

As required by State Law, the Committee reviewed and discussed the IDA's Governance Committee Policy. Ms. Flad briefly reviewed the changes to the Policy that have been adopted in recent years. Mr. Guenther questioned whether the current Policy as written conforms to applicable law. Attorney Garigliano and Executive Director Flad stated they are confident that the Policy conforms to the law. Mr. Guenther made a motion to approve the Policy. Mr. Smith seconded the motion, the Committee voted, and the motion unanimously carried.

**V. ADJOURNMENT**

There being no further discussion, the meeting was adjourned on a motion made by Mr. Guenther and seconded by Mr. Smith at approximately 11:21 AM.

Respectfully submitted:  
Julio Garaicoechea, Project Manager