

COUNTY OF SULLIVAN INDUSTRIAL DEVELOPMENT AGENCY

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REGULAR MEETING MINUTES

Monday, January 10, 2022 (Recessed) and Monday, January 24, 2022 (Reconvened)

I. CALL TO ORDER

Chairperson Suzanne Loughlin called to order the regular meeting of the County of Sullivan Industrial Development Agency at approximately 11:01 AM via video conference.

II. ROLL CALL

Members Present-

Suzanne Loughlin
Edward Sykes
Howard Siegel
Carol Roig
Paul Guenther
Scott Smith

Members Absent-

Sean Brooks

Staff Present-

John Kiefer, Chief Executive Officer
Jennifer Flad, Executive Director
Julio Garaicoechea, Project Manager

Staff Absent-

None

Others Present-

Walter Garigliano, Agency Counsel
Ken Walter

III. APPROVAL OF MEETING MINUTES

On a motion made by Mr. Smith, and seconded by Mr. Sykes, the minutes of the December 13, 2021 Regular Meeting were unanimously approved.

IV. BILLS AND COMMUNICATIONS

On a motion made by Mr. Guenther, and seconded by Mr. Sykes, the schedule of payments showing 11 payments totaling \$9,577.81 was unanimously approved. Ms. Flad noted that the Agency received and disbursed \$597,234.85 in PILOT.

V. STAFF ACTIVITY REPORT

Ms. Flad stated that the annual audit performed by RBT CPAs is set to begin in the next few weeks.

VI. NEW BUSINESS

On a motion made by Mr. Siegel, and seconded by Mr. Sykes, the Board reviewed and discussed a resolution extending the Sales Tax Abatement Period for Catskill Hospitality Holding LLC and Catskill Hospitality Operating LLC Project from February 1, 2022 though and including July 31, 2022. Attorney Garigliano stated that the project is delayed and needs more time to complete the project. Mr. Garaicoechea stated that while the project has filed timely reports and fees, the total authorized purchases claimed and sales tax abated account for approximately 20% of the project. Attorney Garigliano advised to review the filings when the project is completed. Chairperson Loughlin called the motion to question, the Board voted, and the resolution was unanimously approved.

Ms. Flad gave an update from the UTEP Review Committee. The Committee met with local officials, received input, and is currently synthesizing and drafting a report detailing recommendations for changes to the UTEP that will be available by February.

Attorney Garigliano asked for an update on whether the Montreign Operating Company project required an extension of the Sales Tax Abatement Period. Ms. Flad stated that she has had conversations with the project and the project has not yet provided a detailed listing of eligible expenditures.

VII. PUBLIC COMMENT AND RECESS

Chairperson Loughlin asked those present for public comment. There was none. On a motion made by Mr. Siegel, and seconded by Mr. Sykes, at approximately 11:15 AM the meeting was recessed to January 24, 2022 at 11:00 AM at the Sullivan County Government Center.

VIII. RECONVENE

Chairperson Suzanne Loughlin reconvened the recessed regular meeting of the County of Sullivan Industrial Development Agency at approximately 11:04 AM via video conference on January 24, 2022.

IX. ROLL CALL

Members Present-

Suzanne Loughlin
Edward Sykes
Howard Siegel
Carol Roig
Scott Smith
Sean Brooks

Members Absent-

Paul Guenther

Staff Present-

John Kiefer, Chief Executive Officer
Jennifer Flad, Executive Director
Julio Garaicoechea, Project Manager

Staff Absent-

None

Others Present-

Walter Garigliano, Agency Counsel
Michael McGuire, Sullivan County Attorney
Joseph Abraham, *Sullivan County Democrat*
Richard Robbins, Chairman of the Forestburgh Planning Board
Ken Walter

IX. BILLS AND COMMUNICATIONS

On a motion made by Mr. Sykes, and seconded by Mr. Siegel, the schedule of payments showing three payments totaling \$227.72 was unanimously approved.

X. NEW BUSINESS

Ms. Flad discussed the **Draft Report and Recommendations of Committee to Review the Agency's Uniform Tax Exemption Policy**. The Board discussed the recommendations yet took no action at this time.

On a motion made by Mr. Siegel, and seconded by Mr. Sykes, the Board discussed a resolution terminating the **Temporary Pause on Receiving New Applications** under certain of the Agency's Uniform Tax Exempt Policy. Chairperson Loughlin called the motion to question, the Board voted, and the resolution was unanimously approved.

On a motion made by Mr. Sykes, and seconded by Mr. Siegel, the Board reviewed and discussed a resolution to authorize engagement of **Jacobowitz and Gubits as Special Counsel** to assist with certain amendments of the Agency's Uniform Tax Exemption Policy. Chairperson Loughlin called the motion to question, the Board voted, and the resolution was unanimously approved.

On a motion made by Mr. Brooks, and seconded by Mr. Sykes, the Board discussed and reviewed a resolution authorizing and directing the Executive Director to send a letter to the affected taxing jurisdictions informing them of a proposed deviation from the Agency's Uniform Tax Exemption Policy in connection with the proposed **Sunset Lake Local Development Corporation** application. Chairperson Loughlin called the motion to question, the Board voted, and the resolution was unanimously approved.

XI. PUBLIC COMMENT AND ADJOURN

Chairperson Loughlin asked those present for public comment. The Board recognized the comments of Ken Walter and Joseph Abraham. On a motion made by Mr. Siegel, and seconded by Mr. Sykes, the meeting was adjourned at approximately 11:38 AM.

Respectfully submitted:

Julio Garaicoechea, Project Manager

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