

Procurement Report for Sullivan County Industrial Development Agency

Fiscal Year Ending: 12/31/2020

Run Date: 08/25/2021

Status: CERTIFIED

Certified Date : 08/25/2021

**Procurement Information:**

Question	Response	URL (If Applicable)
1. Does the Authority have procurement guidelines?	Yes	<a href="http://www.sullivanida.com/by-laws-policies/">http://www.sullivanida.com/by-laws-policies/</a>
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a. If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

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**Procurement Transactions Listing:**

<b>1. Vendor Name</b>	Brewmation, Inc.	<b>Address Line1</b>	16 Donovan Drive
<b>Type of Procurement</b>	Other	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Competitive Bid	<b>City</b>	HOPEWELL JCT
<b>Award Date</b>	4/15/2020	<b>State</b>	NY
<b>End Date</b>	6/12/2020	<b>Postal Code</b>	12533
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>	\$45,015.16	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$45,015.16	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	equipment purchased for grant to lease program

<b>2. Vendor Name</b>	Crown Equipment Corporation	<b>Address Line1</b>	104 Bauer Drive
<b>Type of Procurement</b>	Other	<b>Address Line2</b>	
<b>Award Process</b>	Non Contract Procurement/Purchase Order	<b>City</b>	OAKLAND
<b>Award Date</b>		<b>State</b>	NJ
<b>End Date</b>		<b>Postal Code</b>	07436
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>		<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$16,600.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	equipment purchased to lease

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<b>3. Vendor Name</b>	Garigliano Law Offices LLP	<b>Address Line1</b>	449 Broadway
<b>Type of Procurement</b>	Legal Services	<b>Address Line2</b>	PO Drawer 1069
<b>Award Process</b>	Non Contract Procurement/Purchase Order	<b>City</b>	MONTICELLO
<b>Award Date</b>		<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12701
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>		<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$16,425.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Legal services, including 1) work performed directly for the benefit of the Agency, and 2) project-related work paid for by the Agency and reimbursed by the projects to the Agency

<b>4. Vendor Name</b>	IM&H Realty	<b>Address Line1</b>	25 Lake Louise Marie Road
<b>Type of Procurement</b>	Other	<b>Address Line2</b>	PO Box 309
<b>Award Process</b>	Non Contract Procurement/Purchase Order	<b>City</b>	ROCK HILL
<b>Award Date</b>		<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12775
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>		<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$10,356.96	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	payment of employee fringe benefits

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<b>5. Vendor Name</b>	Mike Preis Inc.	<b>Address Line1</b>	PO Box 280
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	
<b>Award Process</b>	Non Contract Procurement/Purchase Order	<b>City</b>	CALLICOON
<b>Award Date</b>		<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12723
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>		<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$17,087.91	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	agency insurance

<b>6. Vendor Name</b>	New Southern Tier Title Agency LLC	<b>Address Line1</b>	548 Broadway
<b>Type of Procurement</b>	Other	<b>Address Line2</b>	
<b>Award Process</b>	Non Contract Procurement/Purchase Order	<b>City</b>	MONTICELLO
<b>Award Date</b>		<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12701
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>		<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$32,400.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	office rent

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<b>7. Vendor Name</b>	Partnership for Economic Development in Sullivan County Inc.	<b>Address Line1</b>	196 Bridgeville Road
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	Suite 2
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	MONTICELLO
<b>Award Date</b>	1/1/2018	<b>State</b>	NY
<b>End Date</b>	12/31/2020	<b>Postal Code</b>	12701
<b>Fair Market Value</b>	\$225,000.00	<b>Plus 4</b>	
<b>Amount</b>	\$225,000.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$75,000.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	promotion services

<b>8. Vendor Name</b>	Pattern for Progress	<b>Address Line1</b>	3 Washington Center
<b>Type of Procurement</b>	Consulting Services	<b>Address Line2</b>	2nd Floor
<b>Award Process</b>	Non Contract Procurement/Purchase Order	<b>City</b>	NEWBURGH
<b>Award Date</b>		<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12550
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>		<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$5,150.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	membership contribution to regional think tank

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<b>9. Vendor Name</b>	Prospero Equipment Corporation	<b>Address Line1</b>	123 Castleton Street
<b>Type of Procurement</b>	Other	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Competitive Bid	<b>City</b>	PLEASANTVILLE
<b>Award Date</b>	2/26/2020	<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	10570
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>	\$39,995.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$43,195.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	equipment purchased to be leased

<b>10. Vendor Name</b>	RBT CPAs LLP	<b>Address Line1</b>	11 Racquet Road
<b>Type of Procurement</b>	Financial Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	NEWBURGH
<b>Award Date</b>	12/27/2019	<b>State</b>	NY
<b>End Date</b>	12/31/2022	<b>Postal Code</b>	12550
<b>Fair Market Value</b>	\$27,600.00	<b>Plus 4</b>	
<b>Amount</b>	\$27,600.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$9,737.50	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	agency auditing services

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<b>11. Vendor Name</b>	Shepstone Management Company	<b>Address Line1</b>	100 Fourth Street
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	Suite 33
<b>Award Process</b>	Non Contract Procurement/Purchase Order	<b>City</b>	HONESDALE
<b>Award Date</b>		<b>State</b>	PA
<b>End Date</b>		<b>Postal Code</b>	18431
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>		<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$8,400.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	project cost-benefit analyses, reimbursed by the projects to the Agency

<b>12. Vendor Name</b>	Wilson Elser Moskowitz Edelman & Dicker LLP	<b>Address Line1</b>	150 East 42nd Street
<b>Type of Procurement</b>	Legal Services	<b>Address Line2</b>	
<b>Award Process</b>	Non Contract Procurement/Purchase Order	<b>City</b>	NEW YORK
<b>Award Date</b>		<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	10017
<b>Fair Market Value</b>		<b>Plus 4</b>	5639
<b>Amount</b>		<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$47,698.47	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	project-related legal services

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**Additional Comments**

As a result of the COVID-19 pandemic, please be advised that the County of Sullivan Industrial Development Agency is unable to complete and submit its required reports by the applicable 3/31 deadline for the following reasons: mandated reduction in staff and office hours; inability to access files/ and or project information; municipal and school closures; inability to access information from businesses that are working remotely, and the capability of the Board to adequately review and approve date prior to being certified in PARIS.