

Procurement Report for Sullivan County Industrial Development Agency

Fiscal Year Ending: 12/31/2022

Run Date: 03/31/2023

Status: CERTIFIED

Certified Date : 03/31/2023

Procurement Information:

Question	Response	URL (If Applicable)
1. Does the Authority have procurement guidelines?	Yes	http://www.sullivanida.com/by-laws-policies/
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a. If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

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Procurement Transactions Listing:

1. Vendor Name	Garigliano Law Offices LLP	Address Line1	449 Broadway
Type of Procurement	Legal Services	Address Line2	PO Drawer 1069
Award Process	Non Contract Procurement/Purchase Order	City	MONTICELLO
Award Date		State	NY
End Date		Postal Code	12701
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$40,550.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Legal services, including 1) work performed directly for the benefit of the Agency, and 2) project-related work paid for by the Agency and reimbursed by the projects to the Agency

2. Vendor Name	Hudson Valley Pattern for Progress	Address Line1	PO Box 425
Type of Procurement	Other	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	NEWBURGH
Award Date		State	NY
End Date		Postal Code	12551
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$5,100.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	annual support contribution to regional community and economic development think tank

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3. Vendor Name	Mike Preis Inc.	Address Line1	PO Box 682
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	JEFFERSONVILLE
Award Date		State	NY
End Date		Postal Code	12748
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$18,661.95	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	agency insurance

4. Vendor Name	New Southern Tier Title Agency LLC	Address Line1	548 Broadway
Type of Procurement	Other	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	MONTICELLO
Award Date		State	NY
End Date		Postal Code	12701
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$32,400.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	office rent

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5. Vendor Name	Partnership for Economic Development in Sullivan County Inc.	Address Line1	196 Bridgeville Road
Type of Procurement	Other Professional Services	Address Line2	Suite 2
Award Process	Authority Contract - Non-Competitive Bid	City	MONTICELLO
Award Date	5/9/2021	State	NY
End Date	12/31/2023	Postal Code	12701
Fair Market Value	\$231,250.00	Plus 4	
Amount	\$231,250.00	Province/Region	
Amount Expended For Fiscal Year	\$75,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	promotion services

6. Vendor Name	RBT CPAs LLP	Address Line1	11 Racquet Road
Type of Procurement	Financial Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	NEWBURGH
Award Date	12/27/2019	State	NY
End Date	12/31/2022	Postal Code	12550
Fair Market Value	\$27,600.00	Plus 4	
Amount	\$27,600.00	Province/Region	
Amount Expended For Fiscal Year	\$15,548.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	agency auditing services

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7. Vendor Name	Shepstone Management Company, Inc.	Address Line1	100 Fourth Street, Suite 32-22
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	HONESDALE
Award Date		State	PA
End Date		Postal Code	18431
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$14,137.50	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	project cost-benefit analyses, reimbursed by the projects to the Agency.

8. Vendor Name	The Vintner Vault	Address Line1	3230 Riverside Ave.
Type of Procurement	Other	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	PASO ROBLES
Award Date		State	CA
End Date		Postal Code	93446
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$18,856.22	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	equipment purchased to lease

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9. Vendor Name	Walter F. Garigiano, Esq.	Address Line1	449 Broadway
Type of Procurement	Legal Services	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	MONTICELLO
Award Date		State	NY
End Date		Postal Code	12701
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$9,350.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	legal services, including 1) work performed directly for the benefit of the Agency, and 2) project-related work paid for by the Agency and reimbursed by the projects to the Agency

Additional Comments