

Procurement Report for Sullivan County Industrial Development Agency

Fiscal Year Ending: 12/31/2023

Run Date: 03/29/2024

Status: CERTIFIED

Certified Date : 03/29/2024

**Procurement Information:**

Question	Response	URL (If Applicable)
1. Does the Authority have procurement guidelines?	Yes	<a href="http://www.sullivanida.com/by-laws-policies/">http://www.sullivanida.com/by-laws-policies/</a>
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a. If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Report for Sullivan County Industrial Development Agency

Fiscal Year Ending: 12/31/2023

Run Date: 03/29/2024

Status: CERTIFIED

Certified Date : 03/29/2024

**Procurement Transactions Listing:**

<b>1. Vendor Name</b>	Blustein, Shapiro, Frank & Barone, LLP	<b>Address Line1</b>	10 Matthews Street
<b>Type of Procurement</b>	Legal Services	<b>Address Line2</b>	
<b>Award Process</b>	Non Contract Procurement/Purchase Order	<b>City</b>	GOSHEN
<b>Award Date</b>		<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	10924
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>		<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$9,631.68	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Legal services, including 1) work performed directly for the benefit of the Agency, and 2) project-related work paid for by the Agency and reimbursed by the projects to the Agency

<b>2. Vendor Name</b>	Brewmation, Inc.	<b>Address Line1</b>	19 Donovan Drive
<b>Type of Procurement</b>	Other	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Competitive Bid	<b>City</b>	HOPEWELL JUNCTION
<b>Award Date</b>	4/25/2023	<b>State</b>	NY
<b>End Date</b>	10/1/2023	<b>Postal Code</b>	12533
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>	\$110,820.11	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$127,801.30	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	equipment purchased to lease

Procurement Report for Sullivan County Industrial Development Agency

Fiscal Year Ending: 12/31/2023

Run Date: 03/29/2024

Status: CERTIFIED

Certified Date : 03/29/2024

<b>3. Vendor Name</b>	Brewmation, Inc.	<b>Address Line1</b>	19 Donovan Drive
<b>Type of Procurement</b>	Other	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Competitive Bid	<b>City</b>	HOPEWELL JUNCTION
<b>Award Date</b>	4/25/2023	<b>State</b>	NY
<b>End Date</b>	10/1/2023	<b>Postal Code</b>	12533
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>	\$65,344.01	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$66,694.01	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	equipment purchased to lease

<b>4. Vendor Name</b>	Cooper Arias LLP	<b>Address Line1</b>	PO Box 190
<b>Type of Procurement</b>	Financial Services	<b>Address Line2</b>	892 State Route 17B
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	MONGAUP VALLEY
<b>Award Date</b>	11/7/2022	<b>State</b>	NY
<b>End Date</b>	12/31/2024	<b>Postal Code</b>	12762
<b>Fair Market Value</b>	\$46,000.00	<b>Plus 4</b>	
<b>Amount</b>	\$46,000.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$15,000.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	agency auditing services

Procurement Report for Sullivan County Industrial Development Agency

Fiscal Year Ending: 12/31/2023

Run Date: 03/29/2024

Status: CERTIFIED

Certified Date : 03/29/2024

<b>5. Vendor Name</b>	Deborah M. Nola	<b>Address Line1</b>	PO Box 467
<b>Type of Procurement</b>	Financial Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	ROCK HILL
<b>Award Date</b>	11/30/2022	<b>State</b>	NY
<b>End Date</b>	1/31/2024	<b>Postal Code</b>	12775
<b>Fair Market Value</b>	\$6,000.00	<b>Plus 4</b>	
<b>Amount</b>	\$6,000.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$5,500.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	bookkeeping services

<b>6. Vendor Name</b>	Hardin, Kundla, McKeon & Poletto	<b>Address Line1</b>	673 Morris Avenue
<b>Type of Procurement</b>	Legal Services	<b>Address Line2</b>	
<b>Award Process</b>	Non Contract Procurement/Purchase Order	<b>City</b>	SPRINGFIELD
<b>Award Date</b>		<b>State</b>	NJ
<b>End Date</b>		<b>Postal Code</b>	07081
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>		<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$22,597.40	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	legal services

Procurement Report for Sullivan County Industrial Development Agency

Fiscal Year Ending: 12/31/2023

Run Date: 03/29/2024

Status: CERTIFIED

Certified Date : 03/29/2024

<b>7. Vendor Name</b>	Hudson Valley Pattern for Progress	<b>Address Line1</b>	PO Box 425
<b>Type of Procurement</b>	Other	<b>Address Line2</b>	
<b>Award Process</b>	Non Contract Procurement/Purchase Order	<b>City</b>	NEWBURGH
<b>Award Date</b>		<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12551
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>		<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$5,230.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	annual support contribution to regional community and economic development think tank

<b>8. Vendor Name</b>	Mike Preis Inc.	<b>Address Line1</b>	PO Box 682
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	
<b>Award Process</b>	Non Contract Procurement/Purchase Order	<b>City</b>	JEFFERSONVILLE
<b>Award Date</b>		<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12748
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>		<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$18,538.28	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	agency insurance

Procurement Report for Sullivan County Industrial Development Agency

Fiscal Year Ending: 12/31/2023

Run Date: 03/29/2024

Status: CERTIFIED

Certified Date : 03/29/2024

<b>9. Vendor Name</b>	New Southern Tier Title Agency LLC	<b>Address Line1</b>	548 Broadway
<b>Type of Procurement</b>	Other	<b>Address Line2</b>	
<b>Award Process</b>	Non Contract Procurement/Purchase Order	<b>City</b>	MONTICELLO
<b>Award Date</b>		<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12701
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>		<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$39,616.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	office rent

<b>10. Vendor Name</b>	Partnership for Economic Development in Sullivan County Inc.	<b>Address Line1</b>	196 Bridgeville Road
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	Suite 2
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	MONTICELLO
<b>Award Date</b>	5/9/2021	<b>State</b>	NY
<b>End Date</b>	12/31/2023	<b>Postal Code</b>	12701
<b>Fair Market Value</b>	\$231,250.00	<b>Plus 4</b>	
<b>Amount</b>	\$231,250.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$100,000.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	promotion services

Procurement Report for Sullivan County Industrial Development Agency

Fiscal Year Ending: 12/31/2023

Run Date: 03/29/2024

Status: CERTIFIED

Certified Date : 03/29/2024

<b>11. Vendor Name</b>	Shepstone Management Company, Inc.	<b>Address Line1</b>	100 Fourth Street, Suite 33
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	
<b>Award Process</b>	Non Contract Procurement/Purchase Order	<b>City</b>	HONESDALE
<b>Award Date</b>		<b>State</b>	PA
<b>End Date</b>		<b>Postal Code</b>	18431
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>		<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$11,062.50	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	project cost-benefit analyses, reimbursed by the projects to the Agency.

<b>12. Vendor Name</b>	Walter F. Garigliano P.C.	<b>Address Line1</b>	449 Broadway
<b>Type of Procurement</b>	Legal Services	<b>Address Line2</b>	PO Drawer 1069
<b>Award Process</b>	Non Contract Procurement/Purchase Order	<b>City</b>	MONTICELLO
<b>Award Date</b>		<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12701
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>		<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$25,475.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Legal services, including 1) work performed directly for the benefit of the Agency, and 2) project-related work paid for by the Agency and reimbursed by the projects to the Agency

Procurement Report for Sullivan County Industrial Development Agency

Fiscal Year Ending: 12/31/2023

Run Date: 03/29/2024

Status: CERTIFIED

Certified Date : 03/29/2024

<b>13. Vendor Name</b>	Walter F. Garigliano, Esq.	<b>Address Line1</b>	449 Broadway
<b>Type of Procurement</b>	Legal Services	<b>Address Line2</b>	
<b>Award Process</b>	Non Contract Procurement/Purchase Order	<b>City</b>	MONTICELLO
<b>Award Date</b>		<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12701
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>		<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$50,186.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	legal services, including 1) work performed directly for the benefit of the Agency, and 2) project-related work paid for by the Agency and reimbursed by the projects to the Agency

<b>14. Vendor Name</b>	Wilson Elser Moskowitz Edelman & Dicker LLP	<b>Address Line1</b>	150 East 42nd Street
<b>Type of Procurement</b>	Legal Services	<b>Address Line2</b>	
<b>Award Process</b>	Non Contract Procurement/Purchase Order	<b>City</b>	NEW YORK
<b>Award Date</b>		<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	10017
<b>Fair Market Value</b>		<b>Plus 4</b>	5639
<b>Amount</b>		<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$7,087.20	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	legal services



Procurement Report for Sullivan County Industrial Development Agency

Fiscal Year Ending: 12/31/2023

Run Date: 03/29/2024

Status: CERTIFIED

Certified Date : 03/29/2024

**Additional Comments**