

**COUNTY OF SULLIVAN INDUSTRIAL DEVELOPMENT AGENCY**

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**GOVERNANCE COMMITTEE ANNUAL MEETING MINUTES**

Monday, December 11, 2023

**I. CALL TO ORDER**

Suzanne Loughlin called to order the meeting of the County of Sullivan Industrial Development Agency (IDA) Governance Committee at 11:42 AM in the Legislative Committee Room of the Sullivan County Government Center, 100 North Street, Monticello, New York 12701.

**II. ROLL CALL**

***Members Present -***

Suzanne Loughlin  
Scott Smith

***Members Absent –***

Paul Guenther

***Staff Present –***

John Kiefer, Chief Executive Officer  
Jennifer Flad, Executive Director  
Julio Garaicoechea, Project Manager  
Bethanii Padu, Economic Development Coordinator

***Staff Absent-***

None

***Others Present –***

Carol Roig, Member  
Edward Sykes, Member  
Kathleen Lara, Member  
Walter Garigliano, Agency Counsel  
Ken Walter

**III. APPROVAL OF MEETING MINUTES**

On a motion made by Ms. Loughlin and seconded by Mr. Smith, the Committee approved the minutes of the December 12, 2022 Governance Committee meeting.

**IV. NEW BUSINESS**

As required by State Law, the Committee reviewed and discussed the IDA’s Governance Committee Policy. The Committee agreed that no changes to the policy are necessary.

**V. ADJOURNMENT**

There being no further discussion, the meeting was adjourned on a motion made by Mr. Smith and seconded by Ms. Loughlin at approximately 11:45 AM.

Respectfully submitted:

Bethanii Padu, Economic Development Coordinator