

**COUNTY OF SULLIVAN INDUSTRIAL DEVELOPMENT AGENCY**  
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**REGULAR MEETING MINUTES**  
**Monday, July 14, 2025**

**I. CALL TO ORDER**

Chairman Siegel called to order the regular meeting of the County of Sullivan Industrial Development Agency at approximately 11:10 AM in the Legislative Committee Room at the Sullivan County Government Center, 100 North Street, Monticello, New York 12701.

**II. ROLL CALL**

***Members Present-***

Howard Siegel  
Kathleen Lara  
Philip Vallone  
Ira Steingart  
Joseph Perrello

***Members Absent-***

Scott Smith  
Paul Guenther (Via Zoom)  
Sean Brooks

***Staff Present-***

Jennifer Flad, Executive Director  
Julio Garaicoechea, Project Manager  
Ira Steingart, Chief Executive Officer  
Bethanii Padu, Economic Development Coordinator

***Staff Absent-***

None

***Others Present-***

Walter F. Garigliano, Agency Counsel  
Khalid Bashjawish, Deputy County Attorney  
Matthew Albeck, *Sullivan County Democrat*

**III. APPROVAL OF MEETING MINUTES**

On a motion made by Ms. Lara and seconded by Mr. Steingart, the Board voted and unanimously approved the June 9, 2025 regular meeting minutes.

**IV. BILLS AND COMMUNICATIONS**

On a motion made by Mr. Perrello and seconded by Ms. Lara, the Board voted and unanimously approved the revised schedule of payments showing eight payments in the amount of \$158,900.54.

**V. STAFF REPORT AND QUARTERLY FINANCIAL REPORT**

Ms. Flad informed the Board that Jam Two LLC and International Contractors Corp have submitted an application for a new PILOT in connection with the expansion of their existing facilities. Supporting documentation will be distributed to Board members for review. There were no questions on the June staff report.

**VI. NEW BUSINESS**

On a motion made by Ms. Lara and seconded by Mr. Steingart, the Board reviewed and discussed a resolution authorizing and approving the annual payment of the fee for services due to **Hudson Valley AgriBusiness Development Corporation** for the period July 1, 2025 to June 30, 2026. Chairman Siegel called the motion to question, the Board voted, and the resolution was unanimously approved.

**VII. PUBLIC COMMENT AND ADJOURN**

Chairman Siegel asked those present for comment. There was none. On a motion made by Mr. Perrello and seconded by Mr. Steingart, the Board adjourned the meeting at approximately 11:17 AM.

Respectfully submitted:

Bethanii Padu, Economic Development Coordinator