

**COUNTY OF SULLIVAN INDUSTRIAL DEVELOPMENT AGENCY**

548 Broadway  
Monticello, New York 12701  
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TTY 711

**SPECIAL MEETING NOTICE**

**TO:** Howard Siegel, IDA Chairman and Treasurer/ Chief Financial Officer  
Kathleen Lara, IDA Vice Chairperson and Secretary  
Philip Vallone, IDA Assistant Secretary  
Scott Smith, IDA Assistant Treasurer  
Paul Guenther, IDA Member  
Sean Brooks, IDA Member  
Ira Steingart, IDA Member & Chief Executive Officer  
Joseph Perrello, IDA Member  
Edward T. Sykes, IDA Member  
Chairman and Members of the Sullivan County Legislature  
Josh Potosek, Sullivan County Manager  
Walter F. Garigliano, Esq., IDA Counsel  
**FROM:** Jennifer Flad, Executive Director  
**DATE:** March 26, 2026

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**PLEASE TAKE NOTICE** that there will be a Special Meeting of the County of Sullivan Industrial Development Agency scheduled as follows:

**Date:** Tuesday, March 31, 2026  
**Time:** 9:30 AM  
**Location:** Conference Room, New Southern Tier Title Agency, LLC, 548 Broadway, Monticello, New York 12701

This meeting video will also be livestreamed on the [IDA's YouTube Channel](#).

Meeting documents will be posted online [here](#).

**SEE REVERSE FOR AGENDA**

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**SPECIAL MEETING AGENDA  
TUESDAY, MARCH 31, 2026, 9:30 AM**

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. APPROVAL OF MEETING MINUTES**

February 9, 2026 Regular Meeting; February 25, 2026 Special Meeting

**IV. BILLS AND COMMUNICATIONS**

**V. STAFF REPORT**

**VI. PUBLIC COMMENT ON NEW BUSINESS**

**VII. NEW BUSINESS**

1. Resolution: Authorizing the Agency to Provide Funding to the Partnership for Economic Development in Sullivan County, Inc. for the First Calendar Quarter of 2026
2. Resolution: Extending the Sales Tax Abatement Period for the Homestead, LLC and North Branch Cider Mill LLC Project from April 1, 2026 Through and Including September 30, 2026
3. Resolution: Consenting to the Assignment of the Theowins, LLC, Catskill Brewery, LLC, and Global Natural Foods, Inc. Project to Catskill Brewery, LLC and Catskill East LLC
4. Discussion and Approval: Procurement Policy, Investment Policy, and Disposition of Real Property Guidelines
5. Discussion and Approval: Mission Statement and Performance Measurements
6. Discussion and Approval: FY 2025 Audited Financial Statements and Public Authorities Reporting Information System (PARIS) Reports
7. Discussion: Board Member Self-Evaluation (in closed session if desired)
8. Any and All Other Business Before the Board

**VIII. PUBLIC COMMENT AND ADJOURN**

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